



Rio Verde Fire District  
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**MINUTES OF THE  
RIO VERDE FIRE DISTRICT  
BOARD OF DIRECTORS GENERAL SESSION**

**March 28, 2022**

**TABLE OF CONTENTS**

<b>I. CALL TO ORDER.....</b>	<b>2</b>
<b>II. ROLL CALL OF BOARD MEMBERS .....</b>	<b>2</b>
<b>III. CERTIFICATE OF POSTING .....</b>	<b>2</b>
<b>IV. RESOURCE SPECIALISTS REPORT.....</b>	<b>2</b>
<b>V. CALL TO THE PUBLIC .....</b>	<b>2</b>
<b>VI. APPROVAL OF MINUTES.....</b>	<b>3</b>
<b>VII. CLERK’S REPORT .....</b>	<b>3</b>
<b>VIII. FINANCIAL REPORTS.....</b>	<b>3</b>
<b>IX. DISCUSSION TO APPROVE COX CONTRACT.....</b>	<b>4</b>
<b>X. ADJOURNMENT TO EXECUTIVE SESSION/RECONVENE TO GENERAL SESSION.....</b>	<b>4</b>
<b>XI. EMS REPORT .....</b>	<b>4</b>
<b>XII. CHIEF’S REPORT .....</b>	<b>5</b>
<b>XIII. DEPUTY CHIEF’S REPORT .....</b>	<b>5</b>
<b>XIV. FIRE MARSHAL REPORT .....</b>	<b>6</b>
<b>XV. ADMINISTRATIVE MANAGER’S REPORT .....</b>	<b>6</b>
<b>XVI. UNFINISHED BUSINESS .....</b>	<b>7</b>
<b>XVII. BOARD COMMENTS .....</b>	<b>7</b>
<b>XVIII. CHAIRPERSON COMMENTS.....</b>	<b>7</b>
<b>XIX. STATION TOUR.....</b>	<b>7</b>
<b>XX. ADJOURNMENT .....</b>	<b>7</b>



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**March 28, 2022**

### **I. CALL TO ORDER**

The Monday, March 28, 2022, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the Rio Verde Community Board Room located at 18816 E. Four Peaks Blvd.; Rio Verde, Arizona.

**COMMISSIONERS PRESENT:** Marty Bowin, Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell

**COMMISSIONERS ABSENT:** None

**ALSO PRESENT:** Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh (via telephone), and Administrative Manager Jennifer Jacobe, Rio Verde Fire District

### **II. ROLL CALL OF BOARD MEMBERS**

All commissioners were present.

### **III. CERTIFICATE OF POSTING**

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

### **IV. RESOURCE SPECIALISTS REPORT**

Commissioner Meyers, chairperson of the Resource Specialists, will hold a meeting to determine how many individuals will be present for the summer months. At this point, he anticipates that five (5) will remain for the summer.

### **V. CALL TO THE PUBLIC**

There was no response to the Call to the Public.

## VI. APPROVAL OF MINUTES

February 28, 2022 – General Session

**Commissioner Sewell moved to approve the February 28, 2022, General Session minutes as submitted. That motion was seconded by Commissioner Meyers and passed with a vote of 4-0-1. Commissioner Bowin abstaining due to absence from that meeting.**

## VII. CLERK'S REPORT

### Future Meetings

The following meeting dates were listed:

- Monday, April 25, 2022 – 9 a.m. (Commissioner Bowin will attend by telephone.)
- Monday, May 23, 2022 – 9 a.m.
- Monday, June 27, 2022 – 9 a.m.

All meetings will be held at the Rio Verde Community Board Room.

## VIII. FINANCIAL REPORTS

Commissioner Bowin reported on the February 2022 financial reports:

<b>Financial Report – February 2022</b>	
Revenue	\$195,163.99
Expenses	\$254,285.56
Other Income (Expense)	(\$518,866.08)
Net Income (Loss)	(\$577,987.65)
Transfers to (from) Capital Fund	(\$250,000.00)
Adjusted Net Income	(\$327,987.65)
Monthly Budgeted Net Income (Loss)*	\$44,961.75
YTD Actual Net Income (Loss)	\$340,420.49
Borrowing from Capital Fund	-0-
YTD Adjusted Net Income	\$340,420.49
YTD Budgeted Net Income	\$116,683.38
General Fund Operating Cash	\$288,873.00
Capital Fund Cash	\$1,837,522.68
Capital Fund Advances to General Fund	-0-
Capital Fund Equity	\$1,837,522.68
Total Bond Fund Authorization**	\$5,101,858.64
Total Expenditures to Date	\$870,662.35
Total Interest to Date (Interest Earned)	\$18,078.67

Current Month Expenditures	-0-
Remaining Bond Equity	\$4,249,274.96

\*Commissioner Bowin noted that in February monies were spent for turnouts, and a payment of \$252,000 was made to CORE, but the funds to compensate were not transferred until March.

\* \*The “Total Bond Fund Authorization” includes the \$5,000,000 bond, plus the cost of issuance.

**Chairperson Bowin moved that the Board accept the February 2022 Financial Report as submitted. That motion was seconded by Commissioner Finney and passed unanimously.**

**Commissioner Bowin moved that the Board accept the February 2022 Monthly Transaction Report. That motion was seconded by Commissioner Sewell and passed unanimously.**

**Commissioner Bowin moved that the Board accept the February 2022 bank reconciliations as submitted. That motion was seconded by Commissioner Finney and passed unanimously.**

There was no need to authorize an additional transfer of funds between the Capital and General Accounts for the money of March.

#### IX. DISCUSSION TO APPROVE COX CONTRACT

**Commissioner Sewell moved that the district approve the contract by Cox, covering telecommunications, internet, and cable for both fire stations. The motion was seconded by Commissioner Finney and passed unanimously.**

#### X. ADJOURNMENT TO EXECUTIVE SESSION/RECONVENE TO GENERAL SESSION

**Pursuant to ARS §38-431.03(1), at 9:11 a.m. Commissioner Bowin moved that the Board move to Executive Session for the purpose of discussing a personnel issue and its impact on the 2021-2022 budget and the 2022-2023 budget. That motion was seconded by Commissioner Sewell and passed unanimously.**

The Board reconvened to General Session at approximately 9:30 a.m.

**Commissioner Bowin moved that the district approve three additional firefighters to be hired by May 16, 2022. These firefighters will attend the academy, and their \$25,896 in additional current costs will be placed into the current year’s budget. There is a sufficient amount in the budget’s contingency fund to cover this. Any further costs related to the three additional firefighters will be placed into the 2022/2023 budget. Until they finish the academy and are on board, these firefighters will be hired into a new range called “Recruit Firefighter” at a current starting pay of \$48,810.75. That motion was seconded by Commissioner Sewell and passed by unanimous vote.**

#### XI. EMS REPORT

Commissioner Clerk Jeanne Finney advised that 13 surveys had been received, all of which were marked as “Outstanding.” There were no concerns or complaints.

## XII. CHIEF'S REPORT

### Fire Station Update

Work continues on the interior of Station 442. Biweekly meetings are held with CORE at this time, but weekly meetings will begin in the near future. (The Board will recess to attend a tour of the station later in the meeting.)

Staff is working with Mesa Fire to assure their G2 radio system works seamlessly at Station 442.

## XIII. DEPUTY CHIEF'S REPORT

Deputy Chief Scott Krushak presented the Deputy Chief's Report:

### Activity Report

Call Type	Response Time
In-District EMS	4:40
In-District Non-Emergency	6:05

Call Type	# Occurrences	
	February 2022	February 2021
Total EMS Calls	23	37
Total Transports	13	24
Total Non-emergency Response Calls	14	17
Fire-related Calls*	4	1
Total Responses	41	55
Community Contacts	24	31

\*False alarms

### Legislative Update

1. The retail sales tax initiative, which would have funded fire districts, died due to the fact that the sponsor backed out of it. It was, however, resurrected by the fire unions as a striker bill. The newly rewritten bill has passed through Committee and will now go to a Rules hearing. There is doubt that it will pass.
2. State Rep. Amish Shah has introduced a bill (called the Shah bill) that would prohibit paramedics from counseling patients on whether or not to go to the emergency room. Shah has a medical degree.
3. Legislative discussion is being held that would increase the time limit of DROP for Tier 1 from five (5) years to seven (7) years. They also made Tier 2 five (5) years and added a five-year drop to Tier 3. This increase would affect the district's unfunded liability.

4. A PSPRS bill has been proposed that would keep firefighters from retiring one day and coming back the next day as a contractor.

Propane Class

The Arizona Propane Association held a training session for district personnel plus a number of individuals from Fountain Hills and other surrounding areas. It was noted that there is more propane underground per capita in the Rio Verde Fire District than anywhere in the state of Arizona.

Firefighter Commendation

Deputy Chief Krushak commended the district’s firefighter personnel for their work in assuring that one resident in particular received the medical attention he needed, resulting in a life-saving finding.

**XIV. FIRE MARSHAL REPORT**

*Permits issued:*

<b>January</b>	<b>2022</b>	<b>2021</b>
Sprinklers	1	2
Propane	1	2
Others	0	0
YTD (All Types)	27	6

<b>Other Prevention Activity (January)</b>	
Propane Plan Review	1
Sprinkler Plan Review	1
Total Inspections	35
Commercial Kitchen Hood Training at Telgian (Fire Consulting Firm)	

Discussions are being held on updating the district’s fire codes, hopefully to be in place by July 1, 2022. Some amendments to the code may be needed to reflect local circumstances. This will require a resolution from the Board of Directors.

Shea Homes has produced and sold 662 homes through February. The total number of new homes built in that area is now between 700 – 800.

The Rio Verde Highlands housing project is still moving forward. They have requested and received a letter certifying that they are a part of the fire district.

**XV. ADMINISTRATIVE MANAGER’S REPORT**

Wildland Expense Report

The wildland expense report was provided to Board members (see attached). There are no current receivables.

### RVFD Donation

The Verde River Golf & Social Club held a fundraiser for the Rio Verde Fire District. The event was a success and raised nearly \$6,500.

### Election Calendar

Administrative Manager Jennifer Jacobs distributed Maricopa County 2022 Election Information to the Board. Commissioners Bowin and Sewell will be up for re-election. Board staff will assist with the process as needed.

### **XVI. UNFINISHED BUSINESS**

There was no unfinished business.

### **XVII. BOARD COMMENTS**

There were no further comments from the Board.

### **XVIII. CHAIRPERSON COMMENTS**

There were no further comments from the chairperson.

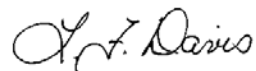
### **XIX. STATION TOUR**

At 10:12 a.m. a recess was held for the Board and staff members to tour the progress of Station 442.

### **XX. ADJOURNMENT**

**Commissioner Sewell moved that the Board adjourn at 10:55 a.m. That motion was seconded by Commissioner Finney and passed unanimously.**

Respectfully submitted,



Libby Floyd Davis  
My Personal Secretary (From Voice Recording)