



Rio Verde Fire District
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

December 27, 2021

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I. CALL TO ORDER

The Monday, December 27, 2021, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the Rio Verde Community Board Room located at 18816 E. Four Peaks Blvd.; Rio Verde, Arizona.

COMMISSIONERS PRESENT: Marty Bowin (via telephone), Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell

COMMISSIONERS ABSENT: None

ALSO PRESENT: Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh (via telephone), Administrative Manager Jennifer Jacobe, and Firefighters Matt Oden and Josh Johnson, Rio Verde Fire District

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present, either in person or by telephone.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

There was no Resource Specialists Report.

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. APPROVAL OF MINUTES

November 22, 2021 – General Session

Commissioner Sewell moved to approve the November 22, 2021, General Session minutes as submitted. That motion was seconded by Commissioner Meyers and passed unanimously.

VII. CLERK'S REPORT

Future Meetings

The following meeting dates were listed:

- Monday, January 24, 2022 – 9 a.m.
- Monday, February 28, 2022 – 9 a.m.
- Monday, March 28, 2022 – 9 a.m.

All meetings will be held at the Rio Verde Community Board Room.

VIII. FINANCIAL REPORTS

Commissioner Bowin reported on the November 2021 financial reports:

Financial Report – November 2021	
Revenue	\$279,148.50
Expenses	\$274,235.96
Other Income (Expense)	(\$267,702.19)
Net Income (Loss)	(\$262,789.65)
Transfers to (from) Capital Fund	(\$250,000.00)
Adjusted Net Income	(\$12,789.65)
Monthly Budgeted Net Income (Loss)	(\$71,281.76)
YTD Actual Net Income (Loss)	\$1,671,191.59
Borrowing from Capital Fund	\$750,000.00
YTD Adjusted Net Income	\$921,191.59
YTD Budgeted Net Income	\$370,551.27
General Fund Operating Cash	\$1,627,881.28
Capital Fund Cash	\$1,088,102.93
Capital Fund Advances to General Fund	\$750,000.00
Capital Fund Equity	\$1,838,102.93
Total Bond Fund Authorization*	\$5,101,858.64

Total Expenditures to Date	\$659,821.32
Total Interest to Date (Interest Earned)	\$11,472.38
Current Month Expenditures	\$13,972.95
Remaining Bond Equity	\$4,453,509.70

* The “Total Bond Fund Authorization” includes the \$5,000,000 bond, plus the cost of issuance.

Commissioner Bowin pointed out that, even with the overtime challenges, the overall YTD payroll remains well managed and under budget.

Commissioner Bowin moved that the Board accept the November 2021 Financial Report as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the November 2021 Monthly Transaction Report. That motion was seconded by Commissioner Finney and passed unanimously.

Commissioner Bowin moved that the Board accept the November 2021 bank reconciliations as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

Two hundred fifty-thousand dollars (\$250,000) was repaid from the Operating Fund to the Capital Fund in December. Additional \$250,000 repayments will be made from the Operating Fund to the Capital Fund in both January and February.

Commissioner Bowin led discussion on an additional payment to the PSPRS Local fund. He noted that the district held \$1,800,000+ in the Capital Fund, plus an additional \$125,000 budgeted transfer from the General Fund to the Capital Fund this fiscal year. Although there are unknown costs in the near future (COLA, salary, revenue increases, Station #442 additional requirements), Bowin suggested that the district go ahead and make the budgeted transfer of \$125,000 at this time but directly to the PSPRS Local fund. Discussion ensued.

Commissioner Bowin moved that the district make an additional payment of \$125,000 to the PSPRS Local fund, funded by what now shows on the budget as a transfer to the Capital Fund in the same amount. That motion was seconded by Commissioner Finney and passed unanimously.

IX. EMS REPORT

Commissioner Clerk Jeanne Finney advised that 20 surveys had been received, 18 marked as “Outstanding” and two as “Good.” Mostly complimentary comments were provided, though one resident remarked about the lengthy response time, but understood the unit was on another call.

X. CHIEF'S REPORT

Fire Station Update

CORE will break ground on the new fire station on Monday, January 3, 2022. After the pad is built, there will be a groundbreaking ceremony.

New District 2 County Supervisor

Attorney Tom Galvin was elected to become the new member of the Maricopa County Board of Supervisors representing District 2. Chief Ducote has reached out to the new supervisor regarding current needs from the county including inspections, and new construction locations. Due to the holidays, he is awaiting a response.

XI. DEPUTY CHIEF'S REPORT

Deputy Chief Scott Krushak presented the Deputy Chief's Report:

Activity Report

Call Type	Response Time
In-District EMS	4:28
In-District Non-Emergency	5:29

Call Type	# Occurrences	
	November 2021	November 2020
Total EMS Calls	32	40
Total Transports	22	28
Total Non-emergency Response Calls	36	18
Fire-related Calls	4	5
Community Contacts	23	21

- Longer emergency response times were again related to construction on Dynamite.
- The 55th regular legislators' session will start shortly. One bill would allow jurisdictions of populations with less than 500,000 people to run calls with an ambulance without a Certificate of Necessity. Another bill would allow a fire station to fly a first responder's flag in a homeowner's association.
- There is also a petition out for a bill called the Arizona Fire District Safety Act, taxing (for 20 years) Arizona homeowners 1/10 of 1 percent on all retail sales. This revenue would be prorated among Arizona fire districts.
- Authorized donations (A.R.S. § 48-805.B.11) coming to the district are collected in a restricted fund called the "Firefighter Fund." The district currently has a balance of

\$4,014.61. Three firefighters (one from each shift) will identify items that will fit into the ethical and statutory boundaries of what is acceptable, and purchases will be made.

- The district was awarded \$13,000 by the 100 Club of Arizona as a safety enhancement stipend for the 4th quarter of 2021. The stipend will be used to purchase three (3) sets of personal protective gear.

XII. FIRE MARSHAL REPORT

Permits issued:

November	2021	2020
Sprinklers	25	29
Propane	28	25
Others	0	0
YTD (All Types)	300	262

Other Prevention Activity (November)	
Sprinkler Plan Review	1
Propane Plan Review	28
Total Inspections	25

Shea Homes has now produced and sold 636 homes.

XIII. ADMINISTRATIVE MANAGER'S REPORT

The wildland expense report was provided to Board members (see attached). There are no current receivables.

A rebate (\$1,214.61) from two years ago was received from the health care insurer, and it is to be used for the betterment of the firefighters through the Firefighters' Fund. The rebate was issued due to the fact that 80% of the district's premiums had not been spent.

Cody Sands will retire at the beginning of January 2022. The PSPRS Local Board met this morning to approve that retirement. Sands has been on DROP for approximately three years. A ceremony will be held after the holidays.

XIV. UNFINISHED BUSINESS

There was no unfinished business.

XV. BOARD COMMENTS

There were no further Board comments.

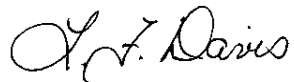
XVI. CHAIRPERSON COMMENTS

Chairperson Kattermann wished all attendees a Happy New Year!

XVII. ADJOURNMENT

It was moved by Commissioner Sewell that the meeting adjourn at 9:34 a.m. That motion was seconded by Commissioner Finney and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary (From Voice Recording)