



Rio Verde Fire District
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

June 22, 2026

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June 22, 2026

I. CALL TO ORDER

The Monday, June 22, 2026, General Session of the RVFD Board of Directors was called to order by Chairperson Nancy Sewell at 9:03 a.m. in the RVFD Fire Station #442 Community Room, located at 17619 E. Rio Verde Dr., Rio Verde, AZ 85263.

COMMISSIONERS PRESENT: Jeanne Finney (via videoconference), Dave LeMoine, Nancy Sewell (via videoconference), and Harold Tabor

COMMISSIONERS ABSENT: Pete Sturman

ALSO PRESENT: Deputy Chief Kelvin Bartee, Fire Marshal Chris Cavanaugh, Administrative Assistant Tatum Heinrich, and Administrative Manager Jennifer Jacobe, Rio Verde Fire District.

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present either in person or by teleconferencing, with the exception of Commissioner Pete Sturman.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the Verde River website.

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public.

V. APPROVAL OF MINUTES

May 18, 2026 – General Session

Chairperson Sewell moved that the Board approve the May 18, 2026, General Session minutes as submitted. That motion was seconded by Commissioner Tabor and passed unanimously.

May 18, 2026 – Executive Session

Chairperson Sewell moved that the minutes of the May 18, 2026, Executive Session be approved as submitted. That motion was seconded and passed unanimously.

VI. CLERK'S REPORT

The following meeting dates were listed:

- Monday, July 27, 2026, 9 a.m.
- Monday, August 24, 2026, 9 a.m.
- Monday, September 28, 2026, 9 a.m.

All meetings will be held in the Community Room at F/S #442, 17619 E. Rio Verde Drive, Rio Verde, AZ 85263.

VII. FINANCIAL REPORTS

April 2026 Financial Report	
Revenue	\$236,929.30
Expenses	\$372,613.60
Other Income (Expense)	(\$247,140.00)
Net Income (Loss)	(\$382,824.30)
Transfers to (from) Capital Fund	(\$250,000.00)
Adjusted Net Income	(\$132,824.30)
Budgeted Monthly Net Income	\$298,878.98
YTD Net Income (Loss)	\$1,349,880.97
Borrowing from Capital Fund	\$500,000.00
YTD Adjusted Net Income	\$849,880.97
YTD Budgeted Net Income	\$989,377.76
General Fund Operating Cash	\$1,285,285.55
Capital Fund Cash	\$1,483,540.97
Capital Fund Advances to General Fund	\$500,000.00
Capital Fund Equity	\$1,983,540.97
YTD Funds Borrowed from Capital Fund	\$1,250,000.00
YTD Funds Repaid to Capital Fund	\$750,000.00

Funds Owed to Capital Fund	\$500,000.00
Total Bond Fund Authorization*	\$5,101,858.64
Total Expenditures to Date	\$4,956,107.47
Total Interest to Date (Interest Earned)	\$47,805.29
Current Month Expenditures	-0-
Remaining Bond Equity	\$68.85

Chairperson Sewell moved that the board accept the April financial report as submitted. That motion was seconded by Commissioner LeMoine and passed unanimously.

There was a question on the negative PSPRS figures asked by Commissioner Finney. Administrative Manager Jennifer Jacobs indicated that the problem had to do with timing of the new system initiated by Maricopa County.

May 2026 Financial Report	
Revenue	\$618,555.49
Expenses	\$431,805.32
Other Income (Expense)	(\$249,141.11)
Net Income (Loss)	(\$62,390.94)
Transfers to (from) Capital Fund	(\$250,000.00)
Adjusted Net Income	\$187,609.06
Budgeted Monthly Net Income	(\$263,386.27)
YTD Net Income (Loss)	\$1,287,490.03
Borrowing from Capital Fund	\$250,000.00
YTD Adjusted Net Income	\$1,037,490.03
YTD Budgeted Net Income	\$725,991.49
General Fund Operating Cash	\$1,250,571.50
Capital Fund Cash	\$1,483,184.01
Capital Fund Advances to General Fund	\$250,000.00
Capital Fund Equity	\$1,733,184.01
YTD Funds Borrowed from Capital Fund	\$1,250,000.00
YTD Funds Repaid to Capital Fund	\$1,000,000.00
Funds Owed to Capital Fund	\$250,000.00
Total Bond Fund Authorization*	\$5,101,858.64
Total Expenditures to Date	\$4,956,107.47
Total Interest to Date (Interest Earned)	\$47,805.50
Current Month Expenditures	-0-
Remaining Bond Equity	\$69.06

Chairperson Sewell moved that the Board accept the May financial report as submitted. That motion was seconded by Commissioner Tabor and passed unanimously.

VIII. COMMISSIONER OVERSEEING EMS REPORTS

There were no EMS survey responses again this month.

IX. THREE-YEAR ADMINISTRATIVE COMPENSATION ALIGNMENT PLAN

Commissioner Harold Tabor submitted a Three-Year Administrative Compensation Alignment Plan to the Board. Tabor indicated that the district's current administrative management salary scales rank seventh (last) among comparable central Arizona fire districts and municipal agencies.

Discussion was held among Board members and staff. The topic was tabled until the July Board meeting when all Board members can be present.

X. DISCUSSION ON ADOPTION OF FISCAL YEAR 2026/2027 BUDGET

There was no public comment received by staff members.

Commissioner Sewell moved that the Board approve the proposed 2026/2027 budget. That motion was seconded by Commissioner Tabor and passed unanimously.

XI. BOUNDARY CHANGE REQUEST – ANNEXATION OF PROPERTY – RESOLUTION #2026-01

Deputy Chief Kelvin Bartee presented the draft of Resolution #2026-01. This resolution authorizes the amendment of the Rio Verde Fire District's boundaries to include land within the Maricopa County and adjacent to boundaries of the Rio Verde Fire District (TS West Thirty-Six, LLC), after written request by property owner in accordance with A.R.S. 48-262.(I). Bartee asked the Board to take into consideration all aspects of the annexation of this property. This resolution will increase revenue for the district and expand the service delivery area to include that section of property.

Commissioner Sewell moved that the fire district approve the incorporation of the new community (Ashmoore/West Thirty-Six) based on the diagram reviewed by Chief Bartee. That motion was seconded by Commissioner LeMoine and passed unanimously.

XII. DISCUSSION ON FISCAL YEAR 2025/2026 BUDGET PROJECTIONS

Commissioner Finney will sign the document on Thursday, June 25, and it will be signed electronically by those out of town.

Administrative Manager Jennifer Jacobo will move \$250,000 from the general account to the capital account.

Commissioner Sewell moved that \$500,000 be moved from the capital account to the general account as of July 1, 2026. That motion was seconded by Commissioner Finney and passed unanimously.

XIII. CHIEF'S REPORT/DEPUTY CHIEF'S REPORT

Budget Timeline

Deputy Chief Kelvin Bartee reviewed the budget process timeline for the 2026/2027 budget. After delivery of our documents, the County will send a confirmation of receipt.

District Activity

One new recruit was placed into the fire academy on June 1, 2026. Two members graduated from that same academy on May 17, 2026, and they are currently in active service. Two other members in the paramedic training (out of our system) start their hospital clinical rotations soon and are expected to graduate on October 2, 2026.

One firefighter is going to retire in November, and another firefighter has accepted employment with another fire district (Daisy Mountain), leaving on or around July 6, 2026. A new recruitment process has been initiated, running from June 1 – 29, 2026. An orientation was held for all prospective candidates, and there are presently 30 applicants. Interviews will be held from July 6 – 8, 2026. A minimum of two candidates would be hired through this process, and they would start in the next academy in September.

The following subjects were discussed briefly regarding the W36 Ashmoore property:

- Plants are being relocated on Rio Verde Drive.
- The drilling of the first well has been completed.
- There will be a water distribution center directly behind the fire station.
- There is no update on the proposed AT&T tower on our property.

XIV. FIRE MARSHAL'S REPORT

Fire Marshal Chris Cavanaugh reported the following for the month of May:

Permits Issued:	2026	2025
Sprinklers	2	1
Propane	4	0
Other	0	0
YTD (All Types)	51	54
Plan Reviews:	2026	
Propane	4	
Sprinkler	2	
Total Inspections	26	

Two work vehicles became stuck in the sand in the standpipe area but were pulled out by district firefighters.

Trilogy/Shea Homes

One thousand, one hundred and nine (1,109) homes have been closed by Trilogy/Shea Homes as of the end of May.

XV. ADMINISTRATIVE MANAGER'S REPORT

Wildland expense and payments remain at \$203,507.98, invoice and received.

XVI. UNFINISHED BUSINESS

The Board will discuss the Three-Year Administrative Compensation Alignment Plan with Commissioner Sturman upon his return. That plan will be placed on the July agenda.

XVII. BOARD COMMENTS

Commissioner Tabor was commended for his development of the Three-Year Administrative Compensation Alignment Plan.

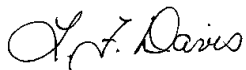
XVIII. CHAIRPERSON COMMENTS

There were no further chairperson comments.

XIX. ADJOURNMENT

At 10:02 a.m. Chairperson Sewell moved that the Board adjourn. That motion was seconded by Commissioner Tabor and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary (From Voice Recording)