



RIO VERDE FIRE DISTRICT
17619 E. RIO VERDE DRIVE
RIO VERDE, ARIZONA 85263
Phone: (480) 471-2304
Fax: (480) 471-1821

PERMIT/PLAN REVIEW APPLICATION

1. The 2018 International Fire Code with appendices and amendments is the District Fire Code.
2. Submit all applicable specifications for Fire Protection/Life Safety Systems.
3. Plans may be submitted via electronic or paper format:
 - a. If required, scale should be 3/16" = 1'-0" minimum.
 - b. For electronic format, submit to ccavanaugh@rioverdefire.org
 - c. For paper format, submit at 17619 E. Rio Verde Drive, ATTN: Prevention.
 - i. 3 sets of plans are required for protection/safety systems, e.g., fire sprinklers.
 - ii. Only 2 sets of plans are required for residential propane tank installations.
4. Please refer to the District's Prevention Fee Schedule (PFS) for applicable fees.
 - a. The PFS can be found on our website: www.rioverdefire.org/fire-marshal
 - b. Fees will be due at time of pick-up for most submittal types.
 - i. Fees may be paid by check or via credit card through an emailed invoice link.

PROJECT INFORMATION (To be completed by Applicant)

Project Name or Purpose of Submittal: _____

Contractor Name: _____

Contractor Address: _____

Contractor Phone: _____ License# _____

Construction Address and Lot Number: _____

Nearest Intersection: _____

Owner or Tenant: _____ Phone: _____

Total Square Footage if applicable: _____

New Build Existing Structure Remodel of Existing Structure

Permit requested: Sprinkler Propane Alarm Other (specify) _____

Application Submitted by: _____ Date: _____

<u>FOR RVFD USE ONLY</u>	
Application received by: _____	Date: _____
Application approved by: _____	Date: _____