



Rio Verde Fire District
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

June 28, 2021

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June 28, 2021

I. CALL TO ORDER

The Monday, June 28, 2021, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the Rio Verde Community Board Room located at 18816 E. Four Peaks Blvd.; Rio Verde, Arizona.

COMMISSIONERS PRESENT: Marty Bowin, Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell

COMMISSIONERS ABSENT: None

ALSO PRESENT (IN PERSON): Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh, and Administrative Manager Jennifer Jacobe

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

There was no Resource Specialists Report.

V. CALL TO THE PUBLIC

There were no questions or comments from the public.

VI. APPROVAL OF MINUTES

May 24, 2021, Executive Session

Commissioner Sewell moved to approve the May 24, 2021, Executive Session minutes. That motion was seconded by Commissioner Meyers and passed unanimously.

May 24, 2021 – General Session

Commissioner Sewell moved to approve the May 24, 2021, General Session minutes. That motion was seconded by Commissioner Finney and passed unanimously.

VII. CLERK'S REPORT

Future Meetings

Clerk Commissioner Jeanne Finney listed the following meeting dates:

- Monday, July 26, 2021 – 9 a.m. (Commissioner Sewell will attend by telephone.)
- Monday, August 23, 2021 – 9 a.m.
- Monday, September 27, 2021 – 9 a.m.

All meetings will be held at the Rio Verde Community Board Room.

VIII. FINANCIAL REPORTS

Commissioner Bowin reported on the May 2021 financial reports:

Financial Report – May 2021	
Revenue	\$82,930.85
Expenses	\$249,639.33
Other Income (Expense)	(\$49,675.00)
Net Income (Loss)	(\$216,383.48)
Transfers to (from) Capital Fund	-0-
Adjusted Net Income	(\$216,383.48)
Monthly Budgeted Net Income (Loss)	(\$103,639.83)
YTD Actual Net Income (Loss)	\$659,255.23
Borrowing from Capital Fund	-0-
YTD Adjusted Net Income	\$659,255.23
YTD Budgeted Net Income	\$310,976.44

General Fund Operating Cash	\$630,735.13
Capital Fund Cash	\$1,511,601.83
Capital Fund Advances to General Fund	-0-
Reimbursable Capital Fund Advances to Bond Fund	-0-
Capital Fund Equity	\$1,511,601.83
Tax-Exempt Bond Fund Authorization	\$4,745,000.00
Current Month Expenditures	\$69,119.00
Remaining Tax-Exempt Bond Equity	\$4,675,881.00
Taxable Bond Authorization	\$255,000.00
Total Taxable Account Expenditures	\$255,000.00
Cost of Issuance Total Authorization	\$101,858.64
Total Cost of Issuance Account Expenditures	\$99,548.32

Commissioner Bowin highlighted the following:

- Revenue shortages reflect a lag in tax receipts, but June receipts are running ahead of schedule.
- The Fire District Assistance tax was paid early.

Commissioner Bowin moved that the Board accept the May 2021 Financial Report as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the May 2021 Monthly Transaction Report. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the May 2021 bank reconciliations as submitted. That motion was seconded by Commissioner Finney and passed unanimously.

Commissioner Bowin moved that the Board approve a \$500,000 transfer from the Capital Fund to the General Fund in the month of July. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that in June business the Board approve a \$300,000 transfer from the General Fund to the Capital Account as a permanent transfer. That motion was seconded by Commissioner Sewell and passed unanimously.

IX. APPROVAL OF 2021/2022 BUDGET

The F/Y 2021/2022 proposed budget had been posted in the Tonto Verde Golf Club, the Rio Verde Community Center, the Rio Verde Post Office, the RVFD office, the *Fountain Hills*

Times, and on the RVFD and Trilogy websites. There were no questions or comments from the public.

Commissioner Sewell moved the approval of the 2021/2022 Rio Verde Fire District budget in the amount of \$3,788,886 as presented. That motion was seconded by Commissioner Finney and passed unanimously.

X. DISCUSSION TO APPROVE INSURANCE RENEWAL

Commissioner Sewell moved that the Board approve the Arch insurance proposal for Pkg, IM & Umb coverage, effective 7/1/21 – 7/1/22. Commissioner Finney seconded the motion, and it was passed unanimously.

XI. DISCUSSION TO APPROVE 2020/2021 AUDIT PREPARATION

Commissioner Bowin moved that the Board approve the proposed 2020-2021 audit preparation by Atlas CPAs & Advisors. That motion was seconded by Dennis Meyers and passed unanimously.

XII. DISCUSSION TO APPROVE PURCHASE OF 2000 PIERCE FIRE TRUCK

Chief Ducote reviewed the terms of the purchase of a used Pierce pumper from Fort McDowell Yavapai National Indian Community (FMYNIC). The purchase price of the truck is \$24,000, with \$8,500 in additional costs (branding, decals, new MCT & cradle point).

The proposed engine is in good shape but may need new tires. The current LT442 backup engine, purchased from Mesa Fire a few years ago, could be sold to minimize the District's fleet. When it is financially appropriate to purchase a new engine, the 2000 Pierce could be used as a backup.

Engine Specs:

- 2000 Pierce Contender
- 1250 GPM Pump
- 1,000-Gallon Tank
- 87,000 Miles (or less)

Commissioner Sewell moved that the Board approve the purchase of the used 2000 Pierce Contender from FMYIC for \$24,000, with additional costs of \$8,500. That motion was seconded by Commissioner Meyers and passed unanimously.

XIII. DISCUSSION OF AMBULANCE WRITE OFFS

Chief Ducote presented the Board with a listing of suggested ambulance non-cash write-offs in the amount of \$19,441, comparable to previous years.

Commissioner Bowin moved that the Board accept the ambulance non-cash write-off amount of \$19,441. That motion was seconded by Commissioner Sewell and passed unanimously.

XIV. EMS REPORT

District Clerk Jeanne Finney reported ten surveys received, nine indicating outstanding service and one indicating good service. One resident complained that six responders was more attention than necessary. Four arrived as first responders with the fire truck to stabilize and access, and two arrived later with the ambulance for transport.

XV. CHIEF'S REPORT

Fire Station Pricing Update

Because of rising construction costs in the area, CORE has been instructed to “sharpen its pencil” and provide better less-expensive choices.

Leadership Meetings

Chief Ducote will hold meetings with the residents of the community on Wednesdays to discuss leadership with regard to emergency preparedness. Commissioner Meyers will be part of the leadership team, both as a Board member and chair of the resource specialists. Policymakers will be present at the meetings, and the heads of the HOAs will be invited. Ducote warned that all open meeting laws be adhered to when more than two Board members are present at these meetings.

Deputy Chief Scott Krushak stated that when he is asked when evacuations are required, he replies that they are only done when the area will soon be incompatible with life (fire, toxic exposure, power outage).

Juneteenth Federal Holiday

Chief Ducote notified the Board about the newest federal holiday, Juneteenth. Scheduling for this will be on the July agenda.

XVI. DEPUTY CHIEF'S REPORT

Wildfire Update

District firefighting crews have recently been sent to various areas of the state. It was noted that the anticipated July monsoon activity should soon shorten the number of wildfires.

Accounts receivables for the newest wildfire fighting activity are in the process of preparation.

XVII. FIRE MARSHAL REPORT

Homes closed:

Fire Marshal Cavanaugh advised the Board that Shea Homes had now closed 576 homes in total. Building prices continue to be volatile. They are selling their allowance of between 8 and 9 per month.

Activity Report

Cavanaugh also reviewed the District's activity and average response times for May 2021:

Call Type	Response Time
In-District EMS	3:55
South District/North District EMS Response Time (Avg)	4:01/3:00
Out-of-District EMS Non-Corridor (Fountain Hills, Fort McDowell)	14:46
Out-of-District EMS Corridor (Includes Trilogy)	N/A
In-District Non-Emergency	6:01

Call Type	# Occurrences	
	May 2021	May 2020
EMS In-District Calls	20	30
EMS Out-of-District Calls (Non-corridor)	0	1
EMS Out-of-District Calls (Corridor)	1	2
Non-EMS In-District	68	59
Transports	16	22
• Out of District Transports	0	2
Outside Rescue Used Within District	0	0
Fire-related Calls*	2	4
BP/Information Services	13	17
Station Tours/Walk-in First Aid	2	2
Child Seat Install	3	0

*1 microwave overheating (smoke), 1 electrical fire (no hot spots found)

Permits issued:

May	2021	2020
Sprinklers	43	18

Propane	28	12
Others	0	0
YTD (All Types)	154	129

Other Prevention Activity (May)	
Sprinkler Plan Review	7
Propane Plan Review	28
Fire Alarm Plan Review	-0-
Total Inspections (Fire Marshal and Inspectors)	42

XVIII. ADMINISTRATIVE MANAGER'S REPORT

Administrative Manager Jennifer Jacobe noted that two of the District reserves discovered that there was a shortage of firefighters trained to install carsseats – and received certification on their own. Their expenses have been reimbursed.

The wildland expense report was provided to Board members (see attached). The District will close out the year with a total of \$277,250.11 in wildfire payments. All past accounts receivable have been received.

XIX. UNFINISHED BUSINESS

There was no unfinished business.

XX. BOARD COMMENTS

There were no additional comments from the Board.

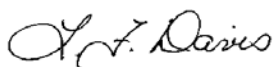
XXI. CHAIRPERSON COMMENTS

There is no update on the proposed WIFI 5-G tower. Commissioner Sewell noted that 6-G towers are said to be forthcoming in the near future.

XXII. ADJOURNMENT

It was moved by Commissioner Bowin that the meeting adjourn at 10:36 a.m. That motion was seconded by Commissioner Finney and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary
(From Voice Recording)