



Rio Verde Fire District
25608 North Forest Road
Rio Verde, AZ 85263
Phone: (480) 471-2304
Fax: (480) 471-1821

**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

July 25, 2022

TABLE OF CONTENTS

I. CALL TO ORDER.....	2
II. ROLL CALL OF BOARD MEMBERS	2
III. CERTIFICATE OF POSTING	2
IV. RESOURCE SPECIALISTS REPORT	2
V. CALL TO THE PUBLIC.....	2
VI. APPROVAL OF MINUTES.....	3
VII. CLERK’S REPORT	3
VIII. FINANCIAL REPORTS	3
IX. DISCUSSION TO APPROVE THE RVFD PSPRS TIER 1 & 2 PENSION FUNDING POLICY	4
X. DISCUSSION TO APPROVE NEW MARICOPA COUNTY 2022 TAX ASSESSMENT AND BOND LEVY	4
XI. DISCUSSION TO APPROVE AUDIT PREPARATION BY ATLAS CPA’S & ADVISORS (2021/2022).....	4
XII. ADJOURNMENT TO EXECUTIVE SESSION/RECONVENE TO GENERAL SESSION.....	5
XIII. EMS REPORT	5
XIV. CHIEF’S REPORT	5
XV. DEPUTY CHIEF’S REPORT	5
XVI. FIRE MARSHAL REPORT	6
XVII. ADMINISTRATIVE MANAGER’S REPORT	7
XVIII. UNFINISHED BUSINESS	7
XIX. BOARD COMMENTS	7
XX. CHAIRPERSON COMMENTS	7
XXI. ADJOURNMENT	7



Rio Verde Fire District
25608 North Forest Road
Rio Verde, AZ 85263
Phone: (480) 471-2304
Fax: (480) 471-1821

MINUTES OF THE RIO VERDE FIRE DISTRICT BOARD OF DIRECTORS GENERAL SESSION

July 25, 2022

I. CALL TO ORDER

The Monday, July 25, 2022, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the RVFD Fire Administration Board Room, 18934 Avenida Del Ray, Rio Verde, AZ 85263.

COMMISSIONERS PRESENT: Marty Bowin (via telephone), Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell

COMMISSIONERS ABSENT: None

ALSO PRESENT: Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh (via telephone), and Administrative Manager Jennifer Jacobs, Rio Verde Fire District

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present either in person or by telephone.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

There was no Resource Specialists report.

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. APPROVAL OF MINUTES

June 27, 2022 – General Session

Commissioner Sewell moved to approve the June 27, 2022, General Session minutes as submitted. That motion was seconded by Commissioner Meyers and passed unanimously with the exception of Commissioner Bowin who abstained (absent from that meeting).

June 30, 2022 – Special Session

Commissioner Finney moved to approve the June 30, 2022, Special Session minutes as submitted. That motion was seconded by Commissioner Sewell and passed unanimously with the exception of Commissioner Bowin who abstained (absent from that meeting).

VII. CLERK'S REPORT

Future Meetings

The following meeting dates were listed:

- Monday, August 22, 2022 – 9 a.m. (RVFD Fire Administration Board Room)
- Monday, September 26, 2022 – 9 a.m. (To be determined)
- Monday, October 24, 2022 – F/S #442 Community Room, 17619 E. Rio Verde Drive, Rio Verde, AZ 85263

VIII. FINANCIAL REPORTS

Commissioner Bowin reported on the June 2022 financial reports:

Financial Report – June 2022	
Revenue	\$139,089.80
Expenses	\$508,339.99
Other Income (Expense)	(\$305,969.45)
Net Income (Loss)	(\$675,219.64)
Transfers to (from) Capital Fund	-0-
Adjusted Net Income	(\$675,219.64)
Monthly Budgeted Net Income (Loss)	(\$222,341.26)
YTD Actual Net Income (Loss)	\$103,164.65
Borrowing from Capital Fund	-0-
YTD Adjusted Net Income	\$103,164.65
YTD Budgeted Net Income	-0-
General Fund Operating Cash	\$131,682.05
Capital Fund Cash	\$2,087,873.71
Capital Fund Advances to General Fund	-0-
Capital Fund Equity	\$2,087,873.71

Total Bond Fund Authorization*	\$5,101,858.64
Total Expenditures to Date	\$3,040,031.44
Total Interest to Date (Interest Earned)	\$35,059.44
Current Month Expenditures	\$559,649.53
Remaining Bond Equity	\$2,096,886.64

*The "Total Bond Fund Authorization" includes the \$5,000,000 bond, plus the cost of issuance.

Commissioner Bowin pointed out the following:

- The month of June had one extra payroll.
- Three hundred seventy-five thousand dollars (\$375,000) was the surplus transferred in the 2021/2022 fiscal year from the General Fund to the Capital Fund.
- Approximately \$600,000 was spent during June on bond expenditures. Total expenditures to date are approximately 60% of the bond funds.

Commissioner Bowin moved that the Board accept the June 2022 Financial Report as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the June 2022 Monthly Transaction Report. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the June 2022 bank reconciliations as submitted. That motion was seconded by Commissioner Meyers and passed unanimously.

Commissioner Bowin moved that the Board transfer the amount of \$103,164.65 (YTD Adjusted Net Income) from the General Account to the Capital Account. That motion was seconded by Commissioner Sewell and passed unanimously.

IX. DISCUSSION TO APPROVE THE RVFD PSPRS TIER 1 & 2 PENSION FUNDING POLICY

Commissioner Finney moved that the Board approve the RVFD PSPRS Tier 1 & 2 Pension Funding Policy as submitted by Chief Ducote. That motion was seconded by Commissioner Meyers and passed unanimously.

X. DISCUSSION TO APPROVE NEW MARICOPA COUNTY 2022 TAX ASSESSMENT AND BOND LEVY

Commissioner Finney moved that the district approve the new Maricopa County 2022 Tax Assessment and Bond Levy submission. That motion was seconded by Commissioner Meyers and passed unanimously.

XI. DISCUSSION TO APPROVE AUDIT PREPARATION BY ATLAS CPA'S & ADVISORS (2021/2022)

Commissioner Sewell moved that the Board accept the proposal of Atlas CPAs & Advisors to prepare the district's 2021/2022 audit. That motion was seconded by Commissioner Finney and passed unanimously.

XII. ADJOURNMENT TO EXECUTIVE SESSION/RECONVENE TO GENERAL SESSION

Pursuant to ARS §38-431.03(1), at 9:22 a.m. Commissioner Sewell moved that the Board move to Executive Session for the purpose of discussing a fire code appeal. Commissioner Meyers seconded the motion, and it passed unanimously.

At 9:42 a.m. the Board reconvened to General Session.

Commissioner Sewell moved that the Board move forward with what was discussed in an endeavor to resolve a violation of the fire code. That motion was seconded by Commissioner Meyers and passed unanimously.

XIII. EMS REPORT

Commissioner Clerk Jeanne Finney advised that 12 surveys had been received, 11 of which were marked as "Outstanding." The other survey wrote "Good" on the survey. There were no negative or unusual comments. One resident's child suggested an "I've fallen and can't get up." service. Commissioner Sewell commented that Verde Cares has a vetted list of providers for this type of service. It was recommended that we ask Verde Cares to place a notice regarding this in upcoming Community newsletters.

XIV. CHIEF'S REPORT

Fire Station Update

Chief Ducote displayed the station's grand opening medallion which will be given to leadership dignitaries at the grand opening. A station open house will be held later this year when residents return from their summer homes.

Approximately \$100,000 has been raised to date by Resident Bob Peel from the upcoming fundraising golf tournament, all of which will go directly to the district to help defray F/S #442 equipping costs.

Deputy Chief Scott Krushak summarized the updates to F/S #442. An insufficient amount of roof tiles was received, so there is a portion of the roof where sand bags will again appear for a period of weeks.

The specifics on the new fire truck for F/S #442 are being finalized, and the truck will soon be delivered.

XV. DEPUTY CHIEF'S REPORT

Deputy Chief Scott Krushak presented the June Deputy Chief's Report:

Activity Report

Call Type	Response Time
In-District EMS	4:28
In-District Non-Emergency	5:01

Call Type	# Occurrences	
	June 2022	June 2021
Total EMS Calls	29	19
Total Transports	25	10
Total Non-emergency Response Calls	54	42
Fire-related Calls	7	2
Total Responses	90	63
Community Contacts	22	20

Firefighters responded to a house fire in Trilogy. The house was under construction, and the cause at this time is yet to be determined.

Academy recruits have completed Week Ten (10), with four (4) weeks to go until graduation.

Legislative Update

- Prop 310, the retail sales tax legislation, will be on the November 8, 2022, ballot.
- The legislation regarding allowing two additional years of DROP has been passed and could affect the district. The district can choose whether or not to offer this, and there are pros and cons either way. The Board will revisit this issue after the F/S #442 is completed.

XVI. FIRE MARSHAL REPORT

Permits issued:

June	2022	2021
Sprinklers	1	3
Propane	1	3
Others	1	0
YTD (All Types)	122	160

Other Prevention Activity (June)	
Propane Plan Review	1
Sprinkler Plan Review	1
Alarm Review	1
Total Inspections	36

Fire Marshal Chris Cavanaugh noted supply chain issues with builders, specifically in terms of windows and garage doors.

Shea Homes has produced and sold 707 homes through June; starts are being delayed.

XVII. ADMINISTRATIVE MANAGER'S REPORT

Administrative Manager Jennifer Jacobe noted that the balance for the Crooks Fire had been paid, and there were zero outstanding receivables.

Prop 207

The sum of \$23,807.86 was received on behalf of Prop 207, the Smart and Safe Arizona Act.

XVIII. UNFINISHED BUSINESS

There was no unfinished business.

XIX. BOARD COMMENTS

Commissioner Sewell thanked staff for giving a station tour to her grandson.

NOTE: The August meeting of the Board will be held at the RVFD Fire Administration Board Room.

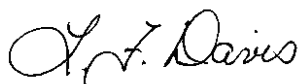
XX. CHAIRPERSON COMMENTS

There were no additional chairperson comments.

XXI. ADJOURNMENT

Commissioner Bowin moved that the Board adjourn at 10:15 a.m. That motion was seconded by Commissioner Finney and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary (From Voice Recording)