



Rio Verde Fire District
17619 E. Rio Verde Drive
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

October 24, 2022

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I. CALL TO ORDER

The Monday, October 24, 2022, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the RVFD Fire Station #442 Community Room, located at 17619 E. Rio Verde Dr., Rio Verde, AZ 85263.

COMMISSIONERS PRESENT: Marty Bowin, Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell

COMMISSIONERS ABSENT: None

ALSO PRESENT: Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh, and Administrative Manager Jennifer Jacobs, Rio Verde Fire District

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

Commissioner Meyers anticipates seven (7) to ten (10) volunteers with the Resource Specialists this year. Volunteers will direct traffic at Station #442's Grand Opening, October 26, 2022.

V. CALL TO THE PUBLIC

There was no response to the Call to the Public.

VI. APPROVAL OF MINUTES

September 24, 2022 – General Session

Commissioner Finney moved to approve the September 24, 2022, General Session minutes as submitted. That motion was seconded by Commissioner Meyers and passed with a vote of 3-0-1. Commissioner Sewell abstained from the vote due to absence at that meeting.

VII. CLERK’S REPORT

Future Meetings

The following meeting dates were listed:

- Monday, November 28, 2022 – 9 a.m.
- Monday, December 19, 2022 – 9 a.m.
- Monday, January 23, 2023 – 9 a.m.

All meetings will be held in the Community Room at F/S #442, 17619 E. Rio Verde Drive, Rio Verde, AZ 85263)

VIII. FINANCIAL REPORTS

Commissioner Bowin reported on the September 2022 financial reports:

Revenue	\$933,180.39
Expenses	\$319,994.04
Other Income (Expense)	\$248,096.25
Net Income (Loss)	\$861,282.60
Transfers to (from) Capital Fund	\$250,000.00
Adjusted Net Income	\$611,282.60
Monthly Budgeted Net Income (Loss)	\$569,056.17
YTD Actual Net Income (Loss)	\$925,806.95
Borrowing from Capital Fund	\$1,000,000.00
YTD Adjusted Net Income	(\$74,193.05)
YTD Budgeted Net Income	(\$43,685.19)
General Fund Operating Cash	\$912,866.91
Capital Fund Cash	\$1,075,204.62

Capital Fund Advances to General Fund	\$1,000,000.00
Capital Fund Equity	\$2,075,204.62
Total Bond Fund Authorization*	\$5,101,858.64
Total Expenditures to Date	\$4,358,138.88
Total Interest to Date (Interest Earned)	\$40,978.44
Current Month Expenditures	\$450,498.71
Remaining Bond Equity	\$784,698.20

*The “Total Bond Fund Authorization” includes the \$5,000,000 bond, plus the cost of issuance.

Commissioner Bowin remarked that after paying a number of bond-related invoices, approximately \$300,000 equity will remain in the Bond Account. This could fund further landscaping and possibly the new generator.

Commissioner Bowin moved that the Board accept the September 2022 Financial Report as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

Commissioner Bowin moved that the Board accept the September 2022 Monthly Transaction Report. That motion was seconded by Commissioner Finney and passed unanimously.

Commissioner Bowin moved that the Board accept the September 2022 bank reconciliations as submitted. That motion was seconded by Commissioner Sewell and passed unanimously.

IX. LICENSE FOR THE USE OF REAL PROPERTY

MCSO submitted a “License of Real Property Use Agreement” to house an MCSO Deputy Office at F/S #442. The agreement was approved by the attorney for the district, Laura Brooks. The agreement is initially for five (5) years, then in two-year increments after that initial five-year period. All the MCSO tech infrastructure is the liability of the MCSO.

Commissioner Bowin moved that the Board approve the “License of Real Property Use Agreement” with MCSO. That motion was seconded by Commissioner Sewell and passed unanimously.

X. DISCUSSION TO APPROVE BID ON F/S #442 LANDSCAPING GRANITE AND RIPRAP

Three bids had been received for additional landscaping granite and riprap, not covered under the bond.

Commissioner Sewell moved that the district move ahead with landscaping bid #10C from Gothic Landscape, Inc. to complete the riprap and gravel around F/S #442. That motion was seconded by Commissioner Meyers and passed unanimously.

XI. EMS REPORT

Commissioner Clerk Jeanne Finney advised that in June there were twelve (12) surveys received, all marked as “Outstanding” service. One resident commented that she felt “rushed.” Ten (10) surveys were returned by mail, and two (2) were returned electronically.

XII. CHIEF’S REPORT

- Chief Ducote noted that the F/S #442 Grand Opening would be held the next day, October 25, 2022. There will be two police officers with their lights on at the station and on 176th Street directing traffic.
- The F/S #442 Open House will be held on November 1, 2022.
- Firewise Day will be held on November 5, 2022, at the Rio Verde Country Club, Sundance Room.
- The pancake breakfast is scheduled for December 3, 2022.
- The golf tournament is being sponsored by Verde River and will be held on December 5, 2022. The district’s share of expenses will run approximately \$1,500, but benefits should be in the range of \$100,000 to \$150,000.

XIII. DEPUTY CHIEF’S REPORT

Deputy Chief Scott Krushak presented the September Deputy Chief’s Report:

Activity Report

In-District EMS	4:15
In-District Non-Emergency	5:26

	September 2022	September 2021
Total EMS Calls	23	23
Total Transports	14	11
Total Non-emergency Response Calls	49	60
Fire-related Calls	4	7
Total Responses	76	90
Community Contacts	24	24

Legislative Update

Prop 310, the retail sales tax legislation, will be on the November 8, 2022, ballot. Varying opinions have been voiced by the public prior to this election. Elected officials are not allowed to provide voting guidance on this proposition.

Fire District Annexation

With the opening of the RVFD F/S #442, questions about fire service have been coming in from residents of “the corridor.” Deputy Chief Scott Krushak informed the Board that the rules of annexation for taxing authority in Title 48 of the Arizona State Constitution remark about adjoining property being annexed. (There are contiguous houses now that could request annexation by the RVFD.) This subject will be discussed again in later meetings.

On Sunday, October 23, F/S #442 responded to a garage fire (mutual aid) with Rural Metro on 169th Street and Ranch Road. After assisting in keeping the fire from spreading to the Tonto National Forest and surrounding buildings, the district returned to the station as there was no further threat to life.

XIV. FIRE MARSHAL REPORT

Permits issued:

Sprinklers	25	5
Propane	14	4
Others	0	0
YTD (All Types)	214	242

Propane Plan Review	2
Sprinkler Plan Review	14
Total Inspections	40

XV. ADMINISTRATIVE MANAGER’S REPORT

Administrative Manager Jennifer Jacobs invoiced a total of \$183,038.73, for out-of-state wildland fire-fighting expense for the period between 7-30-22 and 8-26-22. This amount is subject to review.

In view of the pending retirement of Chief Ducote on December 23, 2022, and the promotion of current Deputy Fire Chief, Scott Kruchak, to be the new Chief, a new Deputy Fire Chief, Chris Stewart has been hired with a starting date of November 28, 2022. All other candidates will be retained on a list for at least one year.

The Y/E 2021/2022 audit may be delayed until January or February of this coming year due to a late start by the auditor.

XVI. UNFINISHED BUSINESS

There was no unfinished business.

XVII. BOARD COMMENTS

Commissioner Bowin complimented staff on the design and building of F/S #442. In return, the Board was acknowledged for its part in making F/S #442 a reality.

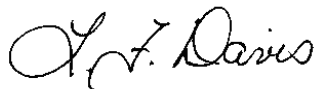
XVIII. CHAIRPERSON COMMENTS

There were no further comments from the Chair.

XIX. ADJOURNMENT

Commissioner Bowin moved that the Board adjourn at 10:18 a.m. That motion was seconded by Commissioner Meyers and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary
(From Voice Recording)