



Rio Verde Fire District
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**MINUTES OF THE
RIO VERDE FIRE DISTRICT
BOARD OF DIRECTORS GENERAL SESSION**

July 26, 2021

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I. CALL TO ORDER

The Monday, July 26, 2021, General Session of the Board of Directors was called to order by Chairperson George Kattermann at 9:00 a.m. in the Rio Verde Community Board Room located at 18816 E. Four Peaks Blvd.; Rio Verde, Arizona.

COMMISSIONERS PRESENT: Marty Bowin, Jeanne Finney, George Kattermann, Dennis Meyers, and Nancy Sewell (via telephone)

COMMISSIONERS ABSENT: None

ALSO PRESENT (IN PERSON): Chief Jay Ducote, Deputy Chief Scott Krushak, Fire Marshal Chris Cavanaugh, Administrative Manager Jennifer Jacobs, and Retiring Captain Dave Bullard. (Numerous firefighters were present to celebrate the retirement of Captain Dave Bullard. They left the meeting immediately after the axe presentation.)

II. ROLL CALL OF BOARD MEMBERS

All commissioners were present.

III. CERTIFICATE OF POSTING

The District's Certificate of Posting was presented, certifying that the meeting's agenda had been posted at least twenty-four hours prior to the meeting. This certificate was posted at the fire station, Rio Verde Post Office, Rio Verde Community Center, the Tonto Verde Community Center, and on the District and Trilogy websites.

IV. RESOURCE SPECIALISTS REPORT

There was no Resource Specialists Report.

V. CALL TO THE PUBLIC

There were no questions or comments from the public.

VI. APPROVAL OF MINUTES

June 28, 2021 – General Session

Commissioner Bowin moved to approve the June 28, 2021, General Session minutes as submitted. That motion was seconded by Commissioner Meyers and passed unanimously.

VII. CAPTAIN DAVE BULLARD'S RETIREMENT PRESENTATION

Chief Ducote recognized Captain Dave Bullard for his contribution over the many years of service to the Rio Verde Fire District.

Board members presented Captain Bullard with a retirement axe, and photographs were taken to commemorate the event.

VIII. CLERK'S REPORT

Future Meetings

Clerk Commissioner Jeanne Finney listed the following meeting dates:

- Monday, August 23, 2021 – 9 a.m.
- Monday, September 27, 2021 – 9 a.m.
- Monday, October 25, 2021 – 9 a.m.

All meetings will be held at the Rio Verde Community Board Room.

IX. FINANCIAL REPORTS

Commissioner Bowin reported on the June 2021 financial reports, ending FY 2020/2021:

Financial Report – June 2021	
Revenue	\$129,657.10
Expenses	\$429,219.58
Other Income (Expense)	(\$302,742.61)
Net Income (Loss)	(\$602,305.09)
Transfers to (from) Capital Fund	-0-
Adjusted Net Income	(\$602,305.09)
Monthly Budgeted Net Income (Loss)	(\$310,976.44)
YTD Actual Net Income (Loss)	\$56,950.14
Borrowing from Capital Fund	-0-
YTD Adjusted Net Income	\$56,950.14
YTD Budgeted Net Income	-0-
General Fund Operating Cash	\$64,899.48
Capital Fund Cash	\$1,786,346.17

Capital Fund Advances to General Fund	-0-
Reimbursable Capital Fund Advances to Bond Fund	-0-
Capital Fund Equity	\$1,786,346.17
Tax-Exempt Bond Fund Authorization	\$4,745,000.00
Current Month Expenditures	-0-
Remaining Tax-Exempt Bond Equity	\$4,680,815.82
Taxable Bond Authorization	\$255,000.00
Total Taxable Account Expenditures	\$255,000.00
Cost of Issuance Total Authorization	\$101,858.64
Total Cost of Issuance Account Expenditures	\$99,548.32

Commissioner Bowin observed the following for the month and fiscal year:

- There were no transactions for the month of June from the Tax-Exempt Bond Account.
- The budget had been managed every month of the fiscal year.
- The ambulance revenue account closed over the budget forecast by \$50,000.
- Higher payroll costs resulted from wildland firefighting activity. The district was reimbursed for those costs, plus associated expenses.
- An additional contribution to PSPRS had been paid in the amount of \$180,000.
- Three-hundred fifty-thousand dollars (\$350,000) was permanently transferred to the Capital Fund during the last fiscal year.
- Interest in the amount of \$4,934.82 was earned by the Bond Debt Service Fund.

Commissioner Bowin moved that the Board accept the June 2021 Financial Report as submitted. That motion was seconded by Commissioner Finney and passed unanimously.

Commissioner Bowin moved that the Board accept the June 2021 Monthly Transaction Report. That motion was seconded by Commissioner Meyers and passed unanimously.

Commissioner Bowin moved that the Board accept the June 2021 bank reconciliations as submitted. That motion was seconded by Commissioner Finney and passed unanimously.

Authorization for a \$500,000 transfer from the Capital Fund to the General Fund in July was approved at the June Board meeting and took place in early July. It was deemed unnecessary to transfer additional funds from the Capital Fund to the General Fund at this time.

Commissioner Bowin moved that the Board permanently transfer the FY 2020-2021 carryover of \$56,950.14 to the Capital Fund. That motion was seconded by Commissioner Meyers and passed unanimously.

X. SMART AND SAFE ARIZONA FUND

Chief Ducote reported on Proposition 207, the Smart and Safe Arizona Act. Ducote noted that a certain percentage of the tax funds received from the sale of recreational marijuana purchases are distributed to fire departments. Two destinations for these funds are allowed: 1) "PSPRS Debt" and 2) "Unfunded Personnel." Since the district's personnel costs are already included in the fiscal year budget, the funds will be directed toward the PSPRS debt. Payments are made in June and December and anticipated to be between \$10,000 and \$15,000 for the district.

Commissioner Finney moved that the funds received from the Smart and Safe Arizona Act be directed to the “PSPRS Dept” when received. That motion was seconded by Commissioner Meyers and passed unanimously.

This figure will not be budgeted, as it is still a variable, though it will be shown as income.

XI. COLOR PALETTE FOR STATION #442

Color choice schemes were reviewed by the Board for the outside of Station #442.

Commissioner Finney moved that the district use Scheme #1. That motion was seconded by Commissioner Sewell and passed unanimously.

General design choices were also discussed.

XII. MARICOPA COUNTY 2022 TAX ASSESSMENT AND BOND LEVY SUBMISSION

Chief Ducote reviewed the 2022 Maricopa County Tax Assessment and Bond Levy Submission.

FY 21-22 Budget	\$3,788,886
Net Assessed Value (PNV)	\$100,073,423
FY 2022 Tax Rate	\$3.25
FY 2022 Tax Levy	\$3,252,386
FY 2022 Assessments	-0-
FY 2022 Estimated FDAT	\$400,000
FY 2022 Bond Rate	\$0.3409
FY 2022 Bond Levy	\$341,182

Commissioner Finney moved that the Certificate Pursuant to A.R.S. §48-805.02.D be approved for submission. That motion was seconded by Commissioner Bowin and passed unanimously.

XIII. EMS REPORT

District Clerk Jeanne Finney reported two surveys received, both indicating outstanding service.

XIV. CHIEF’S REPORT

Captain Dave Bullard’s Retirement BBQ

In celebration of Captain Dave Bullard’s retirement, a small party (BBQ) will be held at noon this coming Saturday from noon to 2 p.m.

Promotional Testing

Promotional testing is currently under way for both the positions of “Captain” and “Engineer.” To date, there are only two candidates testing for the “Captain” position from the RVFD. If the number of individuals being tested is too small, qualified individuals may be included in the testing process.

XV. DEPUTY CHIEF'S REPORT

Wildfire Update

Assistant Chief Scott Krushak informed the Board that wildland firefighting has been decreasing in Arizona and the surrounding states due to the increased monsoon activity.

Legislative Update

Krushak recently attended the Arizona State Fire Chief's Association conference. He advised the Board that upcoming approved SB 1120 would provide monies planned for EMS response into federal land. The bill would allow for jurisdictions with less than 5,000 people, and the district is within that limit. Apparatus, personnel, fuel, medical supplies and other costs will be reimbursed for those fighting federal wildfires.

Approved SB 1828 on taxation would increase the cap for fire districts to 3.375% for FY 2022/2023 and to 3.50% for FY 2023/2024.

U.S Senator Mark Kelly has established financial homeland security appropriations for fire districts and fire departments. Krushak will research that information and report to the Board.

Krushak reviewed the district's activity and average response times for June 2021:

Activity Report

Call Type	Response Time
In-District EMS	4:13
South District/North District EMS Response Time (Avg)	4:04/6:31
Out-of-District EMS Non-Corridor (Fountain Hills, Fort McDowell)	17:14
Out-of-District EMS Corridor (Includes Trilogy)	16:23
In-District Non-Emergency	5:38

Call Type	# Occurrences	
	June 2021	June 2020
EMS In-District Calls	16	24
EMS Out-of-District Calls (Non-corridor)	1	2
EMS Out-of-District Calls (Corridor)	2	3
Non-EMS In-District	42	50
Transports	9	17
• Out of District Transports	1	2
Outside Rescue Used Within District	0	1
Fire-related Calls*	2	10
BP/Information Services	17	7

Station Tours/Walk-in First Aid	1	1
Child Seat Install	2	0

*2 Smoke Detectors/Fire Alarms

Preparation of the monthly Activity Report has proven to be time consuming. It had been expanded for pinpointing data to justify the new station, and that has been accomplished. Chairperson Kattermann asked that the report be revamped (as staff sees appropriate) and brought to the Board for discussion.

XVI. FIRE MARSHAL REPORT

Homes closed:

Fire Marshal Cavanaugh advised the Board that Shea Homes had now closed 582 homes in total.

Fire danger ratings were discussed briefly.

The RVCA has offered to give the district some of their medical monitors and equipment. What cannot be used will be distributed elsewhere.

Permits issued:

June	2021	2020
Sprinklers	3	12
Propane	3	12
Others	0	0
YTD (All Types)	160	153

Other Prevention Activity (June)	
Sprinkler Plan Review	1
Propane Plan Review	3
Fire Alarm Plan Review	-0-
Total Inspections (Fire Marshal and Inspectors)	34

XVII. ADMINISTRATIVE MANAGER'S REPORT

The wildland expense report was provided to Board members (see attached).

The Telegraph fire has been invoiced at \$71,740.91, but the Walnut fire has not yet been invoiced.

XVIII. UNFINISHED BUSINESS

There was no unfinished business.

XIX. BOARD COMMENTS

Commissioner Meyers asked for an update on the status of Station #442. Chief Jay Ducote indicated the Station Committee has locked in the floor plan, and Station #442 schematics would be given to

CORE/Perlman. The plans will be submitted to Maricopa County in either September or October; approval should be around Thanksgiving or Christmas of this year.

Commissioner Sewell asked for an update on the cell tower. Chairperson Kattermann indicated that a suitable property is still being sought, though the cell company recognizes that placing it directly behind Station #441 would be problematic.

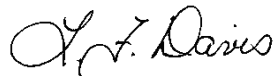
XX. CHAIRPERSON COMMENTS

There were no additional comments from Chairperson Kattermann.

XXI. ADJOURNMENT

It was moved by Commissioner Bowin that the meeting adjourn at 10:07 a.m. That motion was seconded by Commissioner Finney and passed unanimously.

Respectfully submitted,



Libby Floyd Davis
My Personal Secretary
(From Voice Recording)